

## *Meet Safely with Prestige*

It's time for companies to regroup and begin their in-person meetings and events again. While things look different than before, there are plenty of ways to host your meeting with Prestige and feel confident that you're keeping your employees safe and comfortable. Below are some quick answers to some of the top questions you may have; please ask us for more thorough details if needed.

### **1. How large is my meeting or event allowed to be?**

The current Provincial Health order limits all public events and gatherings to 50 attendees, plus hotel staff.

### **2. Do we have to socially distance at our meeting or event?**

Yes - a distance of two metres from one another and from staff, unless they are in the same family or expanded social group, must be maintained. This includes those seated at tables.

### **3. Do I have to ask my guests to pre-register or provide contact information?**

Yes. Information required includes first and last name, phone number, and email. This information will be retained at the hotel for 30 days and used in the event there is a need for contact tracing.

### **4. What other measures will Prestige have in place to ensure our safety?**

All guests and staff are required to use hand sanitizer prior to entering, staff and guests must wear masks, washrooms will be well stocked and frequently cleaned, and meeting room doors will be marked "in" and "out".

### **5. What am I responsible for as the event organizer?**

Organizers/volunteers must monitor the crowd for physical distancing, advise those who are ill not allowed to attend, and greet each person and confirm their well-being upon entrance to the event.

### **6. Are we allowed to have entertainment, guest speakers, or a dance?**

Guest speakers and entertainers are permitted as long as they do not exceed the maximum number of attendees. Dancing is not allowed. If live music is provided, a physical barrier must be installed between the performers and the patrons and there must be at least a three-metre separation.

### **7. What are we allowed to have in terms of food and beverage services?**

Prestige locations are pleased to offer a variety of meal options for your event. Please inquire.

### **8. What protocols will Prestige follow to ensure safe food and beverage practices?**

Hand sanitizers will be within easy reach, food service will follow required protocols, and high touch surfaces will be frequently sanitized. Additionally, water carafes/glasses will be on each table, and liquor must be served/sold to patrons seated at each table.

### **9. Will Prestige allow other company's events or meetings to be held at the same time as ours?**

If there are one or more meeting spaces in a building, we are permitted to host two events at once however strict protocols will be in place including no contact amongst the groups, separate entrances to each meeting rooms, and there will be separate washrooms for each group.

### **10. Does Prestige have audio visual equipment available so we can have guests attend virtually?**

Yes - our properties are equipped with screens, projectors, microphones, and speakers to ensure that you can connect with guests virtually from anywhere in the world. Premium WiFi is also provided.

Please be assured that Prestige takes the health and safety of our guests very seriously. We look forward to working with you to plan your next successful meeting or event. Please let us know if you have any further questions or comments, or would like a copy of our comprehensive meeting and special event protocols.